

Maintenance Schedule - Glass Door Inserts

	Daily	Weekly	Monthly	Quarterly
Ensure that all lights are functioning, on some models the heat generated by the lighting components can be required to prevent moisture from appearing on the frames.	*			
Clean external glass surface with warm water and a soft lint free cloth only. <u>NO CORROSSIVE SUBSTANCES OR ABRASIVE MATERIALS</u> should be used.		*		
Clean insert frame using a damp cloth only <u>DO NOT</u> spray, hose ,or douse the inserts frames or doors with water - Electrical connections are present.			*	
Ensure that the bottom hinge plates and top hinge pins are tight and secure. If loose, tighten and secure.			*	
On models that are fitted with 'hold open' devices, ensure both pins are tight and secure. If loose, tighten and secure.			*	
Ensure the door gaskets are sealing correctly when door is closed and that they are not damaged in any way, repair or replace if necessary.			*	
Ensure that all doors self close, if not an increase in tension of the door spring / torsion rod may be required. Alternatively the door spring / torsion rod may be damaged and require replacing. HOW TO VIDEOS are available on www.YouTube.com/ARTmaslen .				*
Check for the presence of moisture on all frames and glass (heated glass models). If moisture exists it may require an adjustment to the amount of heat being applied to the glass or frame or indicate a faulty heater. A Qualified Electricians is required for any adjustments or repairs.				*